

INVITATION FOR BIDS

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BID FOR PROPOSED REFURBISHMENT TO PEOPLE'S LEASING AND FINANCE PLC AT NO. 35/2D, WELIMADA ROAD, BANDARAWELA

1. People's Leasing & Finance PLC (PLC) invites sealed bids from interested contractors for the Refurbishment of External Facade Finishes (Including relevant civil Works) at 35/2D, Welimada Road, Bandarawela for People Leasing and Finance PLC, Bandarawela, Sri Lanka.
2. Bid documents (in English language) can be collected from Head of Administration, People's Leasing & Finance PLC, No. 1161, Maradana Road, Colombo 08 or downloaded free of charge from www.plc.lk (Home Page→Quick Links) from 04.09.2026, 10.00 am onwards.
3. Bid should be submitted separately as Technical Bids and Financial Bids and Completed Bid Documents should be compromise with covering letter, Form of Bid, Priced BOQ with summary and other completed bid documents.
4. All Bid Documents must be forwarded in Hard copies inside of sealed envelopes (A4 envelopes) and insert to the tender box at Administration Department, People's Leasing and Finance PLC, No 1161, Maradana Road, Colombo 08.
5. Soft copies only for Technical Bids will be acceptable in a CD
6. All documents should be addressed to Head of Administration, People's Leasing and Finance PLC, No 1161, Maradana Road, Colombo 08 on or before 01.30 pm 25.09.2026
7. Bid shall be valid up to 91 days from the date of Bid Submission. Bid Document Volume - 1
8. Bid security valid up to 126 days from the date of Bid Submission
9. All bids must be accompanied by a Bid Security (Bank Guarantee) of Sri Lankan Rupees Seventy-Five Thousand (LKR 75,000.00).
10. The Construction period shall be 09 months from the Commencement Date
11. A Pre-Bid Meeting- At the site (with site visit on 12.09.2026 at 10:00 am)
12. Before forwarding the binding documents, **site visit is mandatory** for all bidders on reserved date and time.
13. This Bid shall not be opened in the presences of the Bidders & Late Bids shall be rejected.
14. You may obtain further information, inspect the Bid documents & detail on Site inspection from Mr. Dilip Amarasinghe-Manager-Administration through 011-2631631 & forward your concerns to administrationdepartment@plc.lk

For

People's leasing and finance PLC,

Head of Administration

Prasad Dassanayake (0773686785)

INSTRUCTIONS TO BIDDERS

Instructions to Bidders to this Contract shall be those given in Section -1 of the Standard Bidding Document, Procurement of Works **ICTAD Publication No. ICTAD/SBD/02 Second Edition, January 2007**, published by the Construction Industry Development Authority (CIDA), "Savsiripaya", 123, Wijerama Mawatha, Colombo 7. This publication will not be issued with the Bidding Document and the Bidder is advised to purchase it from CIDA.

Wherever referred to ICTAD shall mean CIDA.

Note- Instructions to Bidders shall be read in conjunction with Bidding Data under Section 2. Matters governing the performance of the Contractor, payments under the Contract, or matters affecting the risks, rights, and obligation of the parties under the Contract are include under section 3 – Conditions of Contract and Contract Data under Section 4. However, a few such information is reproduced in this section to facilitate the bidders to price their bids. Instructions to bidders will not be a part of the Contract and will cease to have effect once the Contract is signed.

BIDDING DATA

Note: This Section shall be read in conjunction with Section 1 – Instructions to Bidders and is intended to provide specific information in relation to corresponding clauses in Section 1. Whenever there is a discrepancy, the provisions in Section 2 – Bidding Data shall supersede those provided in the Section 1 – Instructions to Bidders.

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BIDDING DATA

1.1 Employer's Name and Address	Name :People's Leasing and Finance PLC Address : No.35/2D, Welimada Road, Bandarawela. Address communication : No.1161, Maradana Road, Colombo-08.
1.1 Scope of Works	This bid includes the removal of the existing glass façade and washroom facilities, construction of new toilet facilities, external façade construction works, and roofing works.
1.2 Time for completion	The time for Completion for the whole of works shall be 09 months from the Commencement Date.
2.1 Source of funds	The source of funds from People's leasing and finance PLC
4.1 Eligibility and Qualification of the Bidder	The Bidder shall be a legally registered entity with relevant experience, adequate financial and technical capacity, qualified personnel, and necessary resources to successfully complete the proposed works in accordance with the Bidding Documents.
4.2 a, b, c, d, e & f	Not applicable
10.1 Clarification of Bidding documents	Mr. Dilip Amarasinghe Manager-Administration People's leasing and finance PLC No.1161, Maradana Road, Colombo-08. TP-011-2631631 administrationdepartment@plc.lk
14.4 Adjustments for change in cost	16. This shall be a Measure and Pay fixed rate and exchange rate fluctuation on foreign component (CIF value) and related tax component due to fluctuation of custom rate of exchange shall be reimbursed to the contractor by the Employer or to be

	enjoyed by the Employer as relevant.
15.1 Currency of Bid	The Bids shall be in Sri Lanka Currency (SL Rs.)
16.1 Period of Bid validity	The Bid shall be valid up to 91 calendar days from the date of Bid submission
17.1 Amount of Bid security:	The amount of Bid Security is Sri Lanka Rupees: – Seventy-Five Thousand Only. (LKR 75,000.00)
21.2 Employer's Address for Bid	Employer's address for the purpose of Bid submission is: Head of Administration People's Leasing and Finance PLC No.1161, Maradana Road, Colombo-08.
25.1 Bid opening	Bids shall not be opened in the presence of Bidders. This shall be a closed Bid.
35.1 Amount of Performance Security	The amount of Performance Security is 5% of the Initial Contract Price. Performance security shall be a bank guarantee valid up to during Defects Notification Period and 28 days thereafter.
36.1 Advance payment	20% of initial contract price less provisional sums, contingencies, Advance Shall be recovered on 25% on value of work done
37.Adjudicator	Appointment of Adjudicator-Add to end of para 1- "or case by case within 28 days from the notice on dispute by either party".