PEOPLE'S LEASING & FINANCE PLC
Head Office

For Office Use Only									
Account No (s)									
Date	D	D	M	M	Y	Y	Y	Y
Client Code									

As required under the Financial Institutions (Customer Due Diligence) Rules, No. 01 of 2016 issued by the Financial Intelligence Unit of Central Bank of Sri Lanka in terms of Section 02 of the Financial Transactions Reporting Act, No 06 of 2006.

Details of Company

Name of Company	
Nature / Purpose of Business	
Registered Address	
Country of Incorporation	
Date of Incorporation	
Total No. of Directors	Company Registration No
Name of the Company Secretary	

Tax Declaration

The following is a mandatory declaration which is required to be completed under the Inland Revenue Regulations

Income Tax File No		VAT Tax File No	

Purpose for opening the account and the usage

☐ Business Transactions   ☐ Investment   ☐ Other Special Purpose (Specify) …………..………………..

Details of all the Directors

01

Name (Mr/Mrs/Ms/……)	
Address	
NIC No	
Position Held	

02

Name (Mr/Mrs/Ms/……)	
Address	
NIC No	
Position Held	

03

Name (Mr/Mrs/Ms/……)	
Address	
NIC No	
Position Held	

04

Name (Mr/Mrs/Ms/……)	
Address	
NIC No	
Position Held	

05

Name (Mr/Mrs/Ms/……)	
Address	
NIC No	
Position Held	

06

Name (Mr/Mrs/Ms/……)	
Address	
NIC No	

Position Held	

Details of Shareholders with 10% or More Voting Rights

01

Name	
Permanent / Registered Office Address	

NIC/ Business Registration No		Legal Nature	Individual	Legal Entity	

Nationality/ Country of Incorporation	

Number of Shares		Voting Rights as a percentage (%)	

02

Name	
Permanent / Registered Office Address	

NIC/ Business Registration No		Legal Nature	Individual	Legal Entity	

Nationality/ Country of Incorporation	

Number of Shares		Voting Rights as a percentage (%)	

03

Name	
Permanent / Registered Office Address	

NIC/ Business Registration No		Legal Nature	Individual	Legal Entity	

Nationality/ Country of Incorporation	

Number of Shares		Voting Rights as a percentage (%)	

04

Name	
Permanent / Registered Office Address	

NIC/ Business Registration No		Legal Nature	Individual	Legal Entity	

Nationality/ Country of Incorporation	

Number of Shares		Voting Rights as a percentage (%)	

List of Subsidiaries/ Other Connected Business Associates

01

Name of Company	
Registered Address	
Nature of Business	

Business Registration No		Percentage (%) of Voting Rights held by the Company	

02

Name of Company	
Registered Address	
Nature of Business	

Business Registration No		Percentage (%) of Voting Rights held by the Company	

03

Name of Company	
Registered Address	
Nature of Business	

Business Registration No		Percentage (%) of Voting Rights held by the Company	

Financial Information

Note: If a new establishment, the projected financial data should be completed under the caption "Current Year"

Are the Audited Financial Statements for last two years available?		Yes		No	

Description (Rs)	Current Year	Previous Year
Annual Sales Turnover		
Net Profit/ Loss		
Paid-up Capital and Accumulated Profit		

Source of Funds   Expected Source and Nature of Credits into the Account

☐ Business Profits ☐ Commission Income ☐ Interest/ Investment Income ☐ Sale/ Business Turnover

☐ Sale of property/assets ☐ Others (Please specify) ………………………

Anticipated Monthly Cash Flows to the Account

☐ Less than Rs. 500,000 ☐ Rs. 500,001 to Rs. 1,000,000 ☐ Rs. 1,000,001 to Rs. 5,000,000

☐ Rs. 5,000,001 to Rs. 10,000,000 ☐ Rs. 10,000,001 to Rs. 25,000,000 ☐ Rs. 25,000,001 and above

Assets Owned by the Company (Not required, if the Latest Audited Accounts are available)

☐ Property/Premises ☐ Investments ☐ Motor Vehicles ☐ Financial Assets ☐ Others (specify) …..………..

Expected Mode of Transactions/ Delivery Channels

☐ Cash ☐ Cheque ☐ Electronic Fund Transfer ☐ Other (Specify) ……………………..
(tick '√' all that applicable)

We forward herewith the following documents relevant to the account opening request (Tick '√' as appropriate)	Enclosed	Not Applicable
Certified Copy of Certificate of Incorporation		
Certified Copy of Application for Registration of a Company (Form – 1) or Application for Registration of an Existing Company (Form – 40)		
Certified Copy of Form – 20 (Change of Directors / Secretary and Particulars of Directors / Secretary)		
Certified Copy of Form – 13 (Change of Registered Office Address, if any)		
Certified Copy of Articles of Association		
Certificate to commence business (for Public Quoted Companies)		
Certified Copy of Board Resolution authorizing the opening of the account and Authorized Signatories (as per the format provided)		
Certified Copy of National Identity Card / Driving License / Valid Passport copies of all Directors and Authorized Signatories		
Company KYC Form		
Individual KYC Forms of all Directors		
Latest Audited Accounts, if available		
Certified Copy of Form - 44 (Full address of the registered or principal office of a company incorporated outside Sri Lanka and its principal place of business established in Sri Lanka)		
Certified Copy of Form - 45 (List and particulars of the Directors of a company incorporated outside Sri Lanka with a place of business established in Sri Lanka)		
Copy of the Board of Investment Agreement if a Board of Investment approved company		
Copy of the Export Development Board (EDB) approved letter if EDB approved company		

We confirm that the information provided above is correct and accurate and we are duly authorized to provide the information referred to above on behalf of the company. We further undertake to keep People's Leasing & Finance PLC duly informed, as soon as possible, of change to the information provided above.

Name		Name	
Designation		Designation	
Signature on Rubber Stamp		Signature on Rubber Stamp	
Date	D D M M Y Y Y Y	Date	D D M M Y Y Y Y